

Volunteer

Non-school Regular & Occasional Volunteer, School Regular & Occasional Volunteer,
Volunteer Coach, Volunteer Driver

Please Note: Volunteer Coaches are always Regular Volunteers

NOTE: If you are a volunteer and have not lived in Pennsylvania for the past 10 continuous years, Pennsylvania Child Protective Services law requires you to obtain a Federal Criminal History Record (w/fingerprints) before beginning to volunteer.

FBI Criminal History Record Information w/fingerprints

<https://uenroll.identogo.com/>

\$22.95 fee (effective 1/1/2025)

To obtain the FBI Criminal History Record Information w/fingerprints:

- Click on the link above and **enter the Service Code: 1KG6ZJ**
- Click on Schedule or Manage Appointment. Complete each section of the pre-registration form, selecting next at the end of each section. *Note: The diocese does not issue Authorization Codes for payment. Payment is the responsibility of the applicant. Credit Card, Money Order or Business check only are accepted at the Identogo fingerprint site.*
- Enter your zip code to find locations in your area. Search and click next to see the locations. Choose your location and click next. Choose your date and time then click submit. Print your service summary. *On the day of your scheduled appointment, you must bring the Identity Documentation selected as part of the online pre-enrollment registration application.*
- The clearance will be mailed to you. You must submit the original clearance (Clearance is blue on one side and white on the other) to the proper entity where you are a volunteer.

Before volunteering begins in a parish, school or agency volunteers must present the official results of their:

- ***Pennsylvania State Police Criminal Record Check (downloaded from site),***
- ***Pennsylvania Child Abuse History Certification (downloaded from site),***
- ***FBI Criminal History Record Information w/fingerprints which is printed on a blue background and is mailed to the recipients home.***

Pictures, screenshots, copies of clearances marked “void”, or receipts will not be accepted. (See Policy, Section III. A.)

Revised: February 2025